

Udyan Utsav 2023

Instructions for School and College Visits

1. OPENING AND SUGGESTED DAYS / TIMINGS

- The Gardens will remain open for the general public from 31st January to 26th March 2023
- Recommended visiting days for schools and colleges are Tuesday - Friday
- Recommended entry time slots are 10AM - 11AM, 11AM - 12PM and 3PM - 4PM
- The Gardens will remain closed on Mondays
- The Gardens will also remain closed on the following dates - 1st - 2nd March (reserved for a special event) and 8th March (Holi)
- 28th March to 31st March 2023 are reserved for Special Category Visitors

2. BOOKINGS AND CONFIRMATION

- Schools and colleges will have three options to book their visits:
 - Online bookings on President of India website (<https://presidentofindia.gov.in>) and follow the "Udyan Utsav-I 2023" link
 - Email at udyanutsav-rb@rb.nic.in
 - Call on +91-9205855997
- Schools and colleges will also have the option to opt for souvenirs and snacks at the time of booking, payment for which needs to be made by respective teacher representatives on the spot
- Schools and colleges interested in visiting Rashtrapati Bhavan Museum can additionally book their slots for the Museum as well
- Post completion of booking, a confirmation will be shared with respective schools and colleges
- Confirmation will have a QR coded entry ticket that may be used during entry
- Maximum 50 students can be registered on a single booking. In case the number of students is more than 50, a separate booking needs to be done.
- Schools may ensure that students visit the Gardens in proper school uniform only

3. ENTRY PROCESS

- Entry to Gardens will be through Gate No. 35 of the Rashtrapati Bhavan on North Avenue Road

(outlined in the map below)

- Schools and colleges are required to arrive at the entry gate as per time slot booked by them
- Each accompanying teacher shall carry the booking QR code on their phones to facilitate the entry of students



(Map with entry location at Gate 35 highlighted)

4. TOUR ITINERARY

Start Time	End Time	Duration	Activity
-	T	-	Arrival and Parking of Bus near Gate 35
T	T + 15 mins	15 mins	QR Code Scanning and Entry from Gate 35
T + 15 mins	T + 105 mins	90 mins	Tour of Gardens (<i>Guides deputed in specific location will provide information about the flora</i>)
T + 105 mins	T + 135 mins	30 mins	Eat and Collect Souvenirs at the Food Court (<i>optional, chargeable: Quantity to be informed in advance while payment to be made on the spot</i>)
T + 135 mins	T + 150 mins	15 mins	Walk towards Rashtrapati Bhavan Museum
T + 150 mins	T + 225 mins	75 mins	Tour of the Museum (<i>optional, Entry is free for school students but tickets need be booked separately in advance</i>)
T + 225 mins	T + 240 mins	15 mins	Walk towards Gate 35 for departure
		4 Hours	

5. ALLOWED/ RESTRICTED ITEMS

5.1. Allowed Items

- Mobile Phones
- Wallets, Purses or Hand-bags
- Water bottles

5.2. Restricted Items

- Eatables / Paan / Gutka / Cigarettes
- Backpacks / Cameras / Video Cameras
- Arms and Ammunition

All guidelines, including those related to security, displayed or announced are applicable to all the schools.

डॉ. राकेश गुप्ता, आई.ए.एस.

राष्ट्रपति के अपर सचिव

Dr. Rakesh Gupta, I.A.S.

Additional Secretary to the President



राष्ट्रपति भवन,
नई दिल्ली-110004
RASHTRAPATI BHAVAN
New Delhi - 110004

D.O. No. 1-DS(RC)/2023

25th January, 2023

Dear Vice Chancellor/Director,

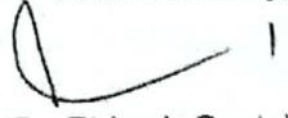
You may be aware that the Gardens in Rashtrapati Bhavan are open to the public for about a month during February-March every year. To encourage and enable more people to visit and enjoy the beauty of rare varieties of flowers and plants, it has been decided this year to open the Gardens of Rashtrapati Bhavan for the public for two months from 31 January to 31 March, 2023 under the outreach programme, "Udyan Utsav-I, 2023".

I would like to urge you to fully utilize this opportunity and encourage faculty and students of various colleges affiliated with your University/Institution to visit "Udyan Utsav-I, 2023" in Rashtrapati Bhavan, which I am sure, will be a treat to their eyes. Along with the Gardens they can visit Rashtrapati Bhavan Museum also.

For any further details/ information in the matter your office may contact Smt. Rubina Chauhan, Deputy Secretary, President's Secretariat (Mobile No. 9205855997, E-mail ID: udyanutsav-rb@rb.nic.in).

With kind regards,

Yours sincerely,


(Dr. Rakesh Gupta)